



# HOW TO CONDUCT BUSINESS WITH THE SNRHA

Wednesday, July 28, 2010

10AM – 2PM

## AGENDA

9:00 AM - 10:00 AM      General Registration

10:00 AM                      Welcome, Carl O. Rowe, Interim Executive Director

### MORNING SESSION

#### REVIEW OF VENDOR INFORMATION PACKET:

1.      **HOW TO BECOME A REGISTERED VENDOR WITH THE SNRHA**

- Vendor Registration: Bidder's List Application and E-Procurement Registration
- What We Buy?

2.      **VENDOR REQUIREMENTS:**

- Insurance, Business Licenses and Financial Viability (See Packet for Sample Ins. Cert)
- Organizations providing MBE/WBE Certification (See Packet)

3.      **SECTION 3 MANDATORY REQUIREMENTS: Stacey Bostwick, SNRHA Section 3 Coordinator**

- Section 3 Business Certification
- Preference Points

4.      **TYPES OF PROCUREMENTS AND REQUIREMENTS: SNRHA Modernization & Development Dept**

- Invitation for Bid (IFB) - Construction (Sample IFB provided);
- Davis Bacon Wages and Certified Payroll – Federally-Funded Construction (\$2K or more) regarding alterations and repairs, including painting and decorating of public buildings; and
- Qualifications Based Selection (QBS) – A/E & Developers (Sample QBS provided)

### AFTERNOON SESSION

5.      **TYPES OF PROCUREMENTS AND REQUIREMENTS – CONT'D (NON-CONSTRUCTION)**

- Request for Proposals (RFP)
- Request for Quotes (RFQ)
- Invitation for Bids (IFB)

**2 PM BUSINESS FAIR CONCLUDES**

**NOTE: PRE-REGISTRATION IS REQUIRED: GO TO [WWW.SNVRHA.ORG](http://WWW.SNVRHA.ORG), CLICK ON PUBLIC NOTICES**